

## **Minutes of Travis County Emergency Services District #3 September 22, 2008**

Attached to and incorporated into these Minutes is a copy of the official Agenda for the September 22, 2008 meeting.

Under Agenda Items 1 & 2: Board Vice President John Villanacci called the Travis County Emergency Services District #3 (TCESD 3, the District) Board of Commissioners' regular meeting to order at 7:00 p.m. A quorum was established with Commissioners John Villanacci, Rick Coneway, and Carroll Knight attending.

Fire department personnel present at the meeting included: Fire Chief Warren; Assistant Fire Chiefs Wittig and Elliott; Business Mgr. Miller; District Chiefs Groman and Hartigan; and PIO Warren.

Under Agenda Item 3: There were no visitors.

Under Agenda Item 4: Commissioner Coneway moved to approve the minutes of the August 25<sup>th</sup>, September 11<sup>th</sup>, and September 16<sup>th</sup> meetings seconded by Commissioner Knight. The motion carried unanimously.

Under Agenda Item 5: Commissioner Knight moved to adopt the District's ad Valorem tax rate at 7.47 cents per \$100 valuation for Maintenance and Operations and 2.53 cents per \$100 valuation for the Interest and Sinking fund. Commissioner Coneway seconded the motion. Voting aye were Commissioners Villanacci, Coneway, and Knight. Commissioners Bob Taylor and Edd New were absent and not voting.

Under Agenda Item 6: Commissioner Coneway moved to approve the Treasurer's Report, seconded by Commissioner Knight. The motion carried unanimously.

Under Agenda Item 7: Commissioner Knight moved to authorize expenditures over \$2,000.00 each, written from August 27<sup>th</sup> 2008 through September 23<sup>rd</sup> 2008. Commissioner Coneway seconded the motion, which carried unanimously.

Under Agenda Item 8: Commissioner Coneway moved to approve Assistant Chief Jeffrey Wittig to move forward on an agreement between TCESD3 and Austin Community College. Commissioner Knight seconded the motion which passed unanimously.

Under Agenda Item 9: Commissioner Knight moved to approve the amendments to the FY2008 budget seconded by Commissioner Coneway. The motion passed unanimously.

Under Agenda Item 10: Chief Warren reported that the City of Sunset Valley (SV) is now more interested in a possible contract between them and TCESD3 since receiving a doubled bill from the City of Austin (\$455,000) for similar services. Since SV does not wish to pay the amount needed to staff crews around the clock, Chief Warren is working on a plan to offer day shifts only for approximately \$300,000.

Under Agenda Item 11: Chief Warren presented the operations report.

Under Agenda Item 12: Assistant Chief Wittig presented the Mackey Field report noting that the District was still under budget overall.

Under Agenda Items 13 & 14: There was no executive session.

Under Agenda Item 15: Vice President Villanacci announced October 27, 2008 as the next regular meeting date.

Under Agenda Item 16: There being no further business, Commissioner Knight moved to adjourn the general meeting at 7:33 p.m. The motion was seconded by Commissioner Coneway and carried unanimously.

Respectfully submitted,

Rick Coneway, Secretary  
Board of Commissioners  
*(Minutes taken by Madeline Miller)*

Approved by Board of Commissioners: \_\_\_\_\_ (Date)

Representative Commissioner: \_\_\_\_\_ (Signature)

(Printed Name) \_\_\_\_\_

NOTICE IS HEREBY GIVEN that the Board of Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular board meeting at 7:00 p.m. on Monday, September 22, 2008 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Boulevard, Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. Visitor Communications:
  - a. Receive comments from visitors.
4. Review and approval of minutes of the August 25<sup>th</sup>, September 11<sup>th</sup>, and September 16<sup>th</sup> meetings.
5. Vote to adopt the tax rate for the 2008 – 2009 year. Record individual votes.
6. Treasurer's Report.
7. Approve payments over \$2,000 with sworn statements for the following:
  1. Checks dated 8/27/08 – 9/17/08
  2. Checks dated 9/18/08 – 9/23/08
8. Review and take appropriate action on an agreement between Austin Community College (ACC) and TCESD3 relating to the Fire Academy.
9. Review and approve amendments to the FY2008 budget.
10. Chief's report on negotiations and concepts regarding the emergency response coverage of Sunset Valley.
11. Chief's Operations Report.
12. Mackey Field Project update.
13. Executive Session to discuss matters concerning pending or contemplated litigation, real property, or personnel, as authorized pursuant to Texas Government Code Section 551.071, et seq.
14. Consider and take appropriate action on matters discussed in Executive session.
15. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
16. Adjournment.

By: \_\_\_\_\_ Madeline Miller, Business Manager

NOTE: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices). Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda.

The undersigned affirms and states that he/she posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at \_\_\_\_\_ M. on September 18<sup>th</sup> 2008 \_\_\_\_\_ Megan Lundquist, Office Manager